



Quincy
University

Graphic Design
ART 395 (3 Credits)

Syllabus
Spring 2020

Francis Hall 435
TR 11:00a – 12:15p

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Instructor

Gary Meacher, M.F.A.

Assistant Professor of Design

meachga@quincy.edu (preferred contact method)

Francis Hall 344

217-228-5432

Office Hours

Monday and Wednesday from 8:30 am to 12:00 pm

Tuesday and Thursday from 8:30 am to 9:30am

Please Note: Office hours are generally held in Professor Meacher's office—but may occasionally be located in Francis Hall 435 instead. Students are responsible for scheduling an appointment to ensure location and adequate time for consultation.

Course Description

This course will focus on the creative and practical use of high-end graphic design software. Students will learn design fundamentals, including composition, layout, typography, pagination, style, format and project planning. Adobe InDesign is the major software used as well as Adobe Illustrator and Photoshop.

Prerequisites: ART 121 and 290 or 390.

Class Materials

Supplies

Sketch Kit

- Pencils and Pens
- Assortment of markers (both color and size)
- Notebook (gridded, dotted, or blank depending on preference)

Data Storage

All files should be backed up early and often.

- USB Thumb-drive and/or External Hard Drive
- Google Drive / etc...
- Off-site backup service (highly recommended)

Students should retain a copy of all assignments even after they've been turned in.

Reference

A Designer's Research Manual, 2nd edition, Updated and Expanded

Jenn & Ken Visocky O'Grady

ISBN: 9781631592621

Graphic Design: The New Basics: Second Edition, Revised and Expanded

Ellen Lupton

ISBN: 9781616893255

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Grading

Standards for grading will be based on a variety of criteria including: effort, completion of assignments, quality of research, exploration, presentation, and class participation.

Exercises	=	30% of final course grade
Projects	=	50% of final course grade
Presentations	=	10% of final course grade
Participation	=	10% of final course grade

Save Your Work

Artwork produced in all studio courses (and written papers in aesthetics/ art history) are to be saved as a *Performance Portfolio*, which will later be used as part of your assessment for the major field Senior Baccalaureate Exhibition which is held in the Spring Semester prior to graduation.

Save work created during each course (as well as any work done outside of class time). Store your work/files in a safe place (physically or backed up digitally when applicable). This work may include finished pieces, process sketches, research, notes, revisions, prototypes, digital files, and even mistakes. This collection of work will not only serve as a log of your progress during your time in college but will also be valuable in building your portfolio for applying to internships and job opportunities after graduation. Final pieces of work should always be considered for submission to art shows and creative publications.

Attendance + Late Work

All students are required to attend class regularly and on time. Attendance will be taken at the beginning of every class meeting. Lectures, demos, etc. are given promptly at the beginning of class.

If an assignment is due and you arrive late, your work is also late and points will be deducted. A 10% reduction will be made for each day that an assignment is late (not class period—each day). No late work will be accepted after one week from its original due date.

Leaving class early or missing class for practice, team meetings, rehearsal, or non-essential extra curricular engagements will not be excused. Any road trips, away games, or travel performances that will effect your attendance must be communicated before time is missed to setup opportunities to make up missed work.

Missed assignments in conjunction with an excused absence will be due the following class or electronically on the original due date when applicable.

Please Note: If you have missed a class due to an unexcused absence it is your responsibility to obtain the information necessary to be up-to-date for the next class. Exchange contact information with a classmate just in case...

Participation

A crucial quality for every designer is the ability to communicate—both visually and verbally. We will have frequent critiques in class during which you will be required to actively participate (no, attendance is not enough). Your participation will help others work out the kinks in their projects and vice versa, the more you talk the more you will learn. Becoming comfortable in a critique situation makes you better able to analyze and discuss your own work and the work of others, an essential skill in almost any job.

Learning Outcomes

Divisional

- Will demonstrate a working understanding of their heritage as citizens of a diverse global community.
- Will show proficiency as members of functional teams as well as in individual endeavors.
- Will develop the knowledge and skills pertinent to their fields to a level of excellence and will be able to apply what they have learned to a range of new and challenging problems, thus transforming knowledge to wisdom.
- Will consistently embody integrity and responsibility.
- Will think reasonably, independently, impartially, and creatively.
- Will take initiative, demonstrate goal-oriented planning, and able to marshal human and material resources in designing solutions to problems in their communities and other spheres of influence.
- Will continuously seek, embrace, and make the most of opportunities.

Departmental

- Demonstrate a command of the elements and principles of design.
- Be able to express ideas, image, and events through draftsmanship and other 2-D and 3-D media.
- Understand art in the context of history and culture.
- Be computer literate, understanding the fundamentals of hardware, software, storage, and best working practices.
- Be productive in the prominent industry software through appropriate inputs and outputs.
- Be creative problem solvers in a variety of contexts.
- Have an understanding of message and audience and how to shape them appropriately and ethically, especially with respect to the laws and principles of copyright.
- Be able to use some aspect of time-base media.
- Understand the process of creating electronic, print and studio portfolios that embody professional standards.
- Be able to understand and articulate key aesthetic terms and concepts in discussion and in writing.

Course

- Functional, hands-on familiarity with the process of graphic design
- Become familiar with industry terms and processes
- Develop a process for conceptualizing art/design
- Determine a balance between the use of technology and visual communication to achieve an artistic goal or solve a problem through design
- Demonstrating creative problem solving abilities through identifying a variety of approaches and a willingness to explore varied aesthetic approaches
- Conduct in-depth research on topics to inform design choices

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University Mission

Quincy University stands as a Catholic, independent, liberal arts institution of higher learning in the Franciscan tradition. Inspired by the spirit of Francis and Clare of Assisi, we respect each person as a sister or brother with dignity, value, and worth. We work for justice, peace and the integrity of creation. We prepare men and women for leadership and for the transformation of the world by educating them to seek knowledge that leads to wisdom. We welcome and invite all to share our spirit and our life.

University Policies/Statements

Academic Honesty

The educative mission of the University is defeated when community members decide to compromise their integrity for the appearance of academic achievement. Students found guilty of academic dishonesty are subject to various sanctions depending upon the extent, nature, and frequency of occurrence. Students should familiarize themselves with the procedures associated with academic dishonesty which are described in the Student Handbook.

Special Needs and Accommodations

Any student providing current documentation regarding a disability and in need of academic modifications or accommodations is requested to speak with me during the first two weeks of class. All discussions will be handled professionally. Students with disabilities will need to contact the Student Success Center in the lower level of Brenner Library. See www.quincy.edu/academics/academic-services/ada-support/ to fill out a form or call 217-228-5432, extension 3353 to set up an appointment. Please note that the instructor must be made aware of this disability at the beginning of the term in order to have enough time to adjust materials accordingly. Last minute accommodations will only be made if a disability occurs after the beginning of the semester.

Access to Student Work

Copies of your work in this course including copies of any submitted papers and your portfolios may be kept on file for institutional research, assessment and accreditation purposes. All work used for these purposes will be submitted anonymously.

Student Copyright Authorization

For the benefit of current and future students, work in this course may be used for educational critique, demonstrations, samples, presentations, and verification. Outside of these uses, work shall not be sold, copied, broadcast, or distributed for profit without student consent.

Final Examinations

Quincy University holds that a final examination or comparable culminating experience is required in all courses to evaluate student achievement. Final examinations for traditional semester courses are scheduled during a special examination period at the end of each semester. Final examinations for courses in other sessions are held during the last class period. In all cases, the final examination period is considered to be part of the required contact time for every course. Students should not make travel arrangements that conflict with their scheduled final exams because instructors will not schedule alternative or individual examinations in place of the course final exam. The final exam schedule is located on the Office of the Registrar's web page.

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Course Schedule

Tentative schedule, changes will be made based on the needs and priorities of the class.

Week 1	Introduction to class. Syllabus review READ: Formstorming and Point, Line, Plane Partnered Exercises
Week 2	READ: Rhythm and Balance, Scale, and Texture READ: Color Partnered Exercises
Week 3	READ: Gestalt Principles and Framing READ: Hierarchy and Layers Partnered Exercises
Week 4	READ: Transparency and Modularity READ: Grid and Pattern Partnered Exercises
Week 5	READ: Diagram READ: Time and Motion and Rules and Randomness Partnered Exercises
Week 6	Project 1 - Topic Selection, Design Documents
Week 7	Project Critique
Week 8	Project Critique + Final Critique - Project Presentation - Project Reflection
Week 9	Project 2 - Topic Selection, Design Documents
Week 10	Project Critique
Week 11	Project Critique
Week 12	Project Critique + Final Critique - Project Presentation - Project Reflection
Week 13	Project 3 - Topic Selection, Design Documents
Week 14	Project Critique
Week 15	Project Critique
Week 16	Final Critique - Final Presentation - Course Debrief

The University will not be liable for lost, stolen, unclaimed, or damaged art work.

*This syllabus is not a binding contract and is subject to change.
Such changes will be announced in class.*